

Roedean

An independent 11-18 girls' day and boarding school in Brighton

Required as soon as possible

Data Manager (full year or term time plus 4 weeks)

Roedean is an extraordinary school, sitting in the South Downs and overlooking the English Channel. However, it is not just the location but the strong academic focus, with a genuine belief in the importance of creativity and an all-round education, that makes Roedean unique.

The Data Manager will be responsible for the operational management of the School's CMIS systems, providing support, maintenance and training for the School's MIS systems and the collection, processing and analysis of academic data.

The successful candidate will be experienced with Microsoft SQL and SQL reporting and resolving application and database issues, have project management skills and knowledge of data processing operations and security requirements. There is an opportunity for the post holder to also be the Data Protection Officer.

Roedean is at a very exciting time in its development, with innovation, growth and the continued development of first-class facilities at the heart of our plans. We welcome your interest in being part of our continuing journey.

Roedean is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment. Applicants will be required to undergo child protection screening appropriate to the post, including checks with past employers and the Disclosure and Barring Service (DBS).

Please download an application pack from our website (www.roedean.co.uk/Vacancies) or contact Louisa Butler via vacancies@roedean.co.uk.

Closing date: 9am, 25 May 2022. Due to the need to appoint quickly we reserve the right to interview and appoint at any time.